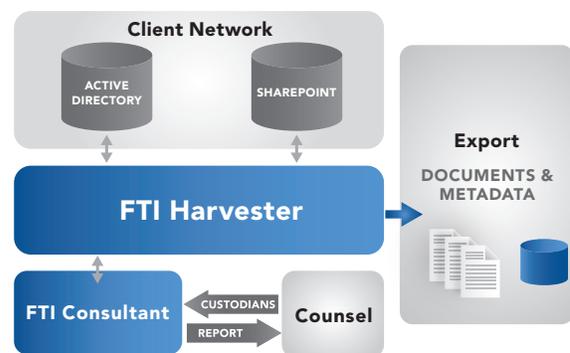


FTI Harvester for Microsoft® SharePoint®

Preservation and collection of documents during litigation is a challenging job for corporate legal teams; over-collection brings higher review costs downstream and under-collection risks missing key documents integral to the matter. Increasingly SharePoint sites are a central focus point for collection activities. The great number of ways in which SharePoint can be configured and used often creates collection challenges for the corporate legal and IT teams when trying to identify what documents particular custodians have accessed or modified.

Custodian-Based Collection and Preservation

FTI Harvester is a patent-pending integrated technology and services offering that provides corporations with a quick, comprehensive ability to collect and preserve documents from SharePoint with confidence. Rather than a simplistic keyword search across a variety of internal SharePoint sites, FTI Harvester focuses on key custodians, ensuring a focused, streamlined collection. By working closely with the corporate legal team, FTI Harvester helps eliminate costly rework and unnecessary deduplication downstream by identifying the necessary documents for review and production as early and effectively as possible.



- **Comprehensive, intelligent collection ensures all documents within the SharePoint system are identified and preserved.** Confidently collect with the following benefits:

 - Identify documents by custodian-specific metadata such as access rights, authored or last modified
 - Identify documents by site, file type, date range
 - Preserve essential document metadata
 - Preserve documents based on custodians, not just search hits
 - Preserve entire sites, not just individual documents

- **Non-intrusive technology, allows the corporation to focus on its core business.** FTI Harvester works closely with SharePoint security and Microsoft Active Directory to find and preserve all critical documents associated with a legal matter—without disrupting existing network systems and security policies.

- **Interactive review with counsel ensures accuracy and completeness.** The scope and results of the collection are fine-tuned via initial report evaluation before the actual collection takes place.

- **More than a collection of keyword searches.** FTI Harvester is a comprehensive process for leaving no document or user group unexamined. Since its focus is on custodians, not keywords, potentially responsive documents are not overlooked. This methodology elegantly sidesteps the following common problems with preserving and collecting documents from SharePoint environments:
 - SharePoint indexing may not be turned on or up-to-date
 - Third party indexing may take days to complete
 - Missing responsive documents due to incomplete keyword searches
- **Dramatically reduces duplicates in the collection** by limiting the collection to a single instance of a unique document. Unique 128-bit file names, combined with a tertiary level of SharePoint metadata, help eliminate name and network duplication traps.
- **Rapid deployment and predictable costs** make this service instantly accessible to your corporation. FTI Harvester can return results within a day's time (for a small sized collection) or in less than a week (for a large sized collection). In addition, the service can be deployed either on-site or off-site, depending on your requirements.
- **Fits within the EDRM workflow** and provides a data export which can be imported into any major litigation tool. The export is also augmented with SharePoint information, providing a primary set of source data which can be preserved and revisited for additional culling (if needed).

For More Information

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FTI Technology helps clients manage the risk and complexity of e-discovery. We collaborate with clients to develop and implement defensible e-discovery strategies with keen focus on the productivity of document review. Our complete range of offerings, from forensic data collection to managed document review services, provides unprecedented flexibility to address any discovery challenge with confidence. Our clients rely on our software, services and expertise to address matters ranging from internal investigations to large-scale litigation with global e-discovery requirements.

