

## Enable defensible disposal and preservation practices

**MANY GLOBAL ORGANIZATIONS** struggle with getting to defensible disposal as a result of siloed processes in managing retention, privacy and litigation obligations for data. Prior to the General Data Protection Regulation (GDPR), 23 NYCRR 500 cyber regulation, and California Consumer Privacy Act (CCPA), corporate legal departments relied on data not being deleted as a method of preservation by default.

With increasing pressures and reputational damage associated with cyber breaches and privacy infringements, companies are focusing now more than ever on the need to defensibly dispose of information no longer needed for business, legal or regulatory requirements. One of the critical foundations to any defensible disposal program is a robust and comprehensive inventory of legal holds. Overlapping matters, custodians, data and date ranges, combined with regional requirements and varying legal hold technology and processes can complicate an already complex process.

FTI Technology's Information Governance, Privacy & Security services can help organizations inventory their legal holds on a global basis to ensure greater control and reduce legal risk. This can include:



**Automate** the ingestion of manual legal hold emails and derive a first pass inventory of matters, custodians and holds;



**Analyze** and cross reference existing sources including HR employee sources, matter management systems and existing legal holds and collection tracking to drive fast results;



**Identify** and systematically document potentially relevant scope, time frame, custodial and non-custodial sources for matters;



**Rapidly** engage internal and external counsel to validate and confirm matter scope, custodians list and time frame on a global basis;



**Support** the import and/or refresh of the legal hold inventory into an existing or new legal hold management system;



**Design** and implement go-forward human facilitated and automated processes to ensure the legal hold inventory remains accurate and up-to-date; and



**Identify** and remediate data held under expired legal holds.

By establishing an up-to-date legal hold inventory, companies benefit through:



**Ability** to dispose data no longer subject to preservation, operational or retention obligations;



**Reduced** risk of sanctions or other penalties for failing to keep necessary data under legal hold;



**Ability** to identify and consistently preserve data responsive to a hold; and



**Cost** savings and reduced spend associated with the management and review of legacy data.

FTI Technology's Information Governance, Privacy & Security services are tailored to meet specific client needs. Whether you need a trusted advisor to assist with evaluating a new technology, designing workflow, conducting a quick audit or a complete transformational service, FTI Technology can right size the approach for you.

## TRUSTED GLOBAL LEADERS IN INFORMATION GOVERNANCE, E-DISCOVERY, AND INVESTIGATIONS

FTI Technology's Information Governance Services are tailored to the specific needs of each client and the FTI team offers deep experience in delivering tangible results in the context of investigations, litigation, mergers and acquisitions, regulatory issues, reputation management and restructuring. Our professionals, including forensic experts, corporate investigation specialists and technology and e-discovery professionals, are industry leaders experienced in many of the largest e-discovery matters of the past decade.

For more information on our range of services, please contact:



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FTI Consulting is an independent global business advisory firm dedicated to helping organizations manage change, mitigate risk and resolve disputes: financial, legal, operational, political & regulatory, reputational and transactional. FTI Consulting professionals, located in all major business centers throughout the world, work closely with clients to anticipate, illuminate and overcome complex business challenges and opportunities.